

MINUTES OF THE BITTERLEY PARISH COUNCIL MEETING HELD ON

WEDNESDAY 10th March 2021

Clerk; Sue Jones Email ; Bitterleyipc@gmail.com

Tel ; 01584 890375

Website ; Bitterley.org.uk

PRESENT: Richard Osborne(Chairman), Mr T. Millard (Vice Chairman), , Mr D. Rogers, Mrs AM Holman, Mrs K Wheeler, Mr C. McCamley, Mr P. Martin and Mr R. Watkins

ALSO IN ATTENDANCE: Sue Jones (Clerk), Mr and Mrs. Cherry

The Meeting commenced at 8.00pm

<u>ITEM</u>		<u>ACTION</u>
1. Apologies: Mr HWJ Watkins. Mr C, Chillingworth and Mr R Huffer (Shropshire Councillor)		<u>Apologies agreed</u>
2. Declarations of Interest:		
2.1. None		
3. To confirm the Minutes of the Council Meeting held 13th January, minutes were APPROVED, and it was RESOLVED that the minutes be signed and ADOPTED as a true record. Minutes to be signed by Chairman.		
4. Matters Arising from the Minutes:		
4.1 SWS advertised in West of the Clee, but have not approached the RO about distribution of leaflets.		
4.2 Waiting for a second quote for the fence at the Village Hall.		
4.3 Mr Brough (SC-Highways) has been asked if it would be possible to have a Parish Councillor involved in the meeting when he makes a site visit, about the road signage at Henley on the A4117.		
4.4 The FOI request about the outstanding works in Bitterley, but as yet nothing has been received yet.		
4.5 Clerk has had a conversation with Andy Keyland (Highways Manager (Southwest Shropshire)) about the issues had has sent a subsequent email regarding the frustrations on the reporting and monitoring of issues.		
4.6 The clerk attended the South Shropshire Area, where she reported the issues with the reporting of issues, other Parish's felt the same, the committee agreed to email Andy Wilde & Chris Westwood copying in Mark Barrow for comments.		
4.7 A grit bin has been requested by the school.		
4.8 Apart from the phone box on Bedlam the boxes should all have been refurbished.		
4.9 Parish Notice boards to be an item on the next agenda.		
5. Roads		
5.1 Middleton Traffic Lights		
5.2 We had received information that the traffic lights were due to be taken away as the works have been completed. It is clear that the works have not been completed, and it would very dangerous if this was done. Clerk contacted Mr Keyland (SC) who said that he would		

<p>5.3</p> <p>5.4</p>	<p>get the contractors out to this as a matter of urgency to the gabions and ensure the lights are not removed. It was also reported that the lights aren't working properly.</p> <p>It is not expected that every pothole in the parish is attended to but a system that works to report these issues is essential.</p> <p>A lot of potholes have been identified by SC around the Parish but apart from the very bad holes by the Snitton turning on the A4117 none have been done.</p>																						
<p>6.</p> <p>6.1</p> <p>6.2</p>	<p>Community Governance Reviews – Boundary Review</p> <p>Shropshire Council are required by Government to review/consider if any areas of the electoral arrangements need reviewing, normally in response to growth.</p> <p>After a discussion about the review and the fact that Bitterley has 2 wards, Bitterley and Cleeton St Mary, it was proposed by TM and seconded by DR and all agreed to submit an Expression of Interest to be involved with the review.</p>																						
<p>7.</p> <p>7.1</p>	<p>Elections</p> <p>PCC, Unitary and Town /Parish Council Elections would take place on 6th May 2021. Nomination papers must be handed in by hand. The last date for nomination papers to be received is 4pm on 8th April. The local office available for accepting/checking nomination papers, is Helena Lane Day Centre Ludlow.</p>																						
<p>8.</p> <p>8.1</p> <p>8.2</p> <p>8.3</p> <p>8.4</p> <p>8.4.1</p>	<p>Financial Items</p> <p>Payments Made since last meeting</p> <table border="0"> <tr> <td>Chq 699</td> <td>D Forster (Feb)</td> <td>£40.00</td> </tr> <tr> <td>Chq 700</td> <td>S Jones–(Norton £64.99, Office £59.99, Zoom £28.78)</td> <td>£153.78</td> </tr> <tr> <td>Chq 701</td> <td>C Chillingworth</td> <td>£32.00</td> </tr> <tr> <td>Chq 702</td> <td>N Power</td> <td>£1.72</td> </tr> </table> <p>Accounts for Payment</p> <table border="0"> <tr> <td>Chq 703</td> <td>D Forster (March)</td> <td>£40.00</td> </tr> <tr> <td>Chq 704</td> <td>S Jones (Salary Jan - March)</td> <td>£419.62</td> </tr> <tr> <td>Chq 705</td> <td>S Jones (HMRC Jan - March)</td> <td>£105.00</td> </tr> </table> <p>Financial Summary:</p> <p>Balance of £14,112.05 including above invoices as detailed in supporting information supplied including Bank statements and reconciliation.</p> <p>Appointment of Internal Auditor</p> <p>The clerk explained that the Practitioners Guide is currently being reviewed to clarify and strengthen the important role of the Internal Auditor, and suggested that once this has been published that this would be the time to review the appointment of a new auditor, this would not be able to be agreed by Council before the submission of the 20/21 accounts. It was proposed by DR and seconded by AH that Mr K Adams was appointment for the next audit. All agreed except TM - Against</p>	Chq 699	D Forster (Feb)	£40.00	Chq 700	S Jones–(Norton £64.99, Office £59.99, Zoom £28.78)	£153.78	Chq 701	C Chillingworth	£32.00	Chq 702	N Power	£1.72	Chq 703	D Forster (March)	£40.00	Chq 704	S Jones (Salary Jan - March)	£419.62	Chq 705	S Jones (HMRC Jan - March)	£105.00	
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<p>9.</p> <p>9.1</p> <p>9.1.1</p> <p>9.2</p>	<p>Planning Items:</p> <p>Planning application decisions already made</p> <p>None</p> <p>Planning applications for consideration</p>																						

9.2.1	21/00723/FUL Erection of single storey 3 bay detached garage with Garden machinery store – Lavender Cottage, Angel Bank. - Comment - Because of its potential visual impact from the road, this large garage and store would we believe be better sited further within the grounds of this property.	
9.2.2	21/00726/FUL Erection of a single split-level extension to side to provide garden room and gym – Lavender Cottage, Angel Bank. No Objections	
9.2.3	21/00784/FUL Installation of external wall insulation and other improvements 1-3 Paddock Side, Middleton – No Objections	
9.2.4	21/00785/FUL Installation of external wall insulation and other improvements 1-2 Westview, Middleton – No Objections	
9.3	Planning decisions:	
9.3.1	None	
10.	Reports:	
10.1	None	
11.	Close of Meeting: 10 pm	
11.1	Next Meeting – Annual Parish Council Meeting on 12 th May at 7.30pm	