

# MINUTES OF THE BITTERLEY PARISH COUNCIL MEETING HELD ON

WEDNESDAY 14<sup>th</sup> July 2021

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**PRESENT:** Richard Osborne(Chairman), Mr. C. Chillingworth, Mr T. Millard (Vice Chairman), Mr D. Rogers, Mr J. Gatehouse, Mr. P Martin and Mr R. Watkins, Mr. J. Reardon-smith and Mrs A. Holman

**ALSO IN ATTENDANCE:** Sue Jones (Clerk)

**The Meeting commenced at 7.00pm**

	<b><u>ITEM</u></b>	<b><u>ACTION</u></b>
2021/14	<b>Apologies:</b> Mrs. K. Wheeler	
2021/15	<b>Public Participation</b> No public attended	
2021/16	<b>Declarations of Interest:</b> RW declared a Pecuniary Interest in planning Application 21/02803/FUL - Asbatch Farm	
2021/17	<b>Minutes of the Parish Council Meeting held on 9<sup>th</sup> June 2021</b> <b>To confirm the Minutes of the Council Meeting held 9<sup>th</sup> June</b> minutes were <b>APPROVED</b> , and it was <b>RESOLVED</b> that the minutes be signed and <b>ADOPTED</b> as a true record. Proposed by CC and seconded by PM.  <b>Minutes to be signed by Chairman.</b>	
2021/18	<b>Clerks Report</b> <ul style="list-style-type: none"><li>• Still have not received report of outstanding works from Andy Keyland, I have emailed to follow it up.</li><li>• There has been no interest shown in the Councillor Vacancy in Cleeton St Mary</li><li>• The neighbourhood fund for Bitterley of £2585 was collecting from the following developments: 16/00042/FUL - Proposed Holiday Cabin South Of Titterstone Hill Cottage, Titterstone, Shropshire (Siting of a wooden holiday cabin to include change of use to part of field from agricultural to holiday use) 18/02993/FUL - Potteries Farm, Angel Bank, Bitterley, Ludlow, Shropshire, SY8 3HY (Erection of extension and roof extension following demolition of existing kitchen extension</li><li>• Environmental Maintenance Grant of £780 has been received for 21/22</li><li>• Ruth and Andrew Beale have agreed to look after the Bedlam defib</li><li>• Priorities for the Highways Maintenance Grant need to be collated, item will be added to agenda for the next meeting.</li></ul>	<b><u>HMG next agenda for discussion</u></b>
2021/19	<b>Roads</b> <ul style="list-style-type: none"><li>a) There have been no further updates on the signage at Snitton Lane</li><li>b) Speeding at Middleton</li></ul>	

	<p>There doesn't appear to be any monitoring of speed being done on the B4364 at Middleton. This is a site of Community Concern. Clerk to contact WMP to ask for action to be taken.</p> <p>c) There have been urgent calls made at least two months ago as there are two big potholes in the Ford on the Bitterley to Bridgnorth road through Roundthorn. It is difficult to see them as they are filled with water. There are at now 3 number plates on the side of the road where vehicles have been damaged. Clerk to chase SC.</p>	<b>Clerk to contact WMP</b>
<b>2021/20</b>	<p><b>Website</b></p> <p>Councillors were interested in knowing how many hits the website has, clerk to ask the Website administrator to find out.</p> <p>It was agreed that the Parish Council needs to improve the way in which it communicates with the residents. Would it be possible to link in with other organisations? Further discussions needed to agree the best way to communicate and what we want to see on the website. Councillors to review what is currently on the website, item to be added to the next agenda for discussion.</p>	<b><u>Next Agenda for discussion</u></b>
<b>2021/21</b>	<p><b>Notice Boards</b></p> <p>The clerk gave quotes for notice boards ranging from £875 - £1530. The clerk is not aware of any funding available but will enquire. The two notice boards that need replacing are: Bedlam and Snitton. It was suggested that rather than having a new notice board at Bedlam that the telephone box is used instead. Clerk to look at the possibility of installing a board inside. It was suggested with the Snitton board to place a notice on a post where the board was sited to ask if residents feel there is a need for a replacement, before making a decision.</p>	<b><u>Next Agenda for discussion</u></b>
<b>2021/22</b>	<p><b>Defibrillator Policy</b></p> <p>Clerk produced an operation and maintenance policy document for information.</p> <p>The clerk has enquired with Mark Kinsey from Ludlow training about training to use the defibs. Training can now go ahead; the approximate time of the training is 2.5 hours.</p> <p>It was agreed to place a notice in the West of The Clee to invite members of the parish to attend the training to enable as many as possible the opportunity to use them.</p>	
<b>2021/23</b>	<p><b>Local Policing Charter</b></p> <p>The following suggestions were made:</p> <ol style="list-style-type: none"> <li>1) Speeding traffic through the</li> <li>2) Lack of police presence in the area; it would be great if a policeman called to introduce himself</li> <li>3) Security advice for properties- Support property marking initiatives in local communities,</li> </ol> <p>After a discussion it was proposed by RO and seconded by CC that JRS formulate a response to be sent.</p>	
<b>2021/24</b>	<p><b>Financial Matters</b></p> <p>a) <b>Payments made since the last meeting</b> None</p> <p>b) <b>Accounts for payment</b> Chq No. 715 Shropshire Council (Electricity) £151.48</p>	

	<p>Chq No. 716 D Forster £40.00</p> <p>Chq No. 717 C Chillingworth (Ink Cartridges) £46.48</p> <p>Chq No. 718 SALC Affiliation Fees £377.40</p> <p>Chq No. 718 SALC Training £75.00</p> <p><b>c) Financial Summary:</b> Balance of £23,522.48</p> <p><b>d) To agree Grant and Donation Policy</b> To be adjourned to the next meeting.</p>	<b><u>Next Agenda for discussion</u></b>
<b>2021/25</b>	<p><b>Planning Items:</b></p> <p><b>25.1 Planning application decisions already made by SC</b></p> <p><b>25.1.1</b> None</p> <p><b>25.2.1 Planning application Comments made since last meeting</b></p> <p><b>25.2.2 21/02218/LBC</b> – The Meesons, Middleton – Conversion of Barn into living accommodation – Satisfied with the application - Supported</p> <p><b>25.2.3 21/02654/FUL</b> – 20 Dhustone Lane – Erection of rear extension and internal alterations –The extension was discussed with the applicant and architect – Straight forward application - Supported</p> <p><b>25.3 Planning applications for consideration</b></p> <p><b>25.3.1 21/02958/FUL</b> – The Gable Barn, Snitton – Erection of a single storey extension - Support</p> <p><b>25.3.2 21/02803/FUL</b> - Asbatch Farm - Erection of a timber framed sunroom. As this application has not been sent around to Councillors yet the planning Committee will review the application and give feedback.</p> <p><b>25.3 Planning Terms of Reference</b></p> <p><b>25.3.1</b> To be adjourned to the next meeting.</p>	<b><u>Next Agenda for discussion</u></b>
<b>2021/26</b>	<p><b>Reports</b></p> <p><b>2021/26.1 Village Hall Report – RO</b> The committee now has in the region of £30K in the account. The areas to be considered for expenditure are Chairs, tables, the car park and the oil boiler. It was suggested that the Committee be asked about the possibility of installing the internet in the hall. There is a new group looking at the garden and borders around the hall.</p> <p><b>2021/26.2 Time Capsule</b> It's been 25 years since the community buried at time capsule. Consideration is being given to another capsule being filled and the PC being invited to be involved.</p> <p><b>2021/26.3 Richard Huffer – Shropshire Councillor Report</b> SC now have a Boundary Review Working Party in-place, which we will hear more of over the coming months. Full Council on the 15<sup>th</sup> July will be looking at the Site Allocations, RH thinks that not enough consideration has been given to the impact on Tenbury Wells with the plans for Burford. There has been pressure from Central Government to have additional sites made available. The development of additional housing in Ludford Parish will have an impact on Bitterley. A new cycling scheme is being launched from August onwards, how difficult is it to get from Bitterley to Ludlow?</p>	
<b>2021/27</b>	<b>Close of Meeting: 21.10 pm</b>	