

# MINUTES OF BITTERLEY PARISH COUNCIL MEETING HELD ON

WEDNESDAY 14<sup>TH</sup> JUNE 2023

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**PRESENT:** Mrs. A. Holman, (Chair) Mr. R. Osborne, Mr. C. Chillingworth, Mr. J. Reardon-Smith, Mr P Martin, Mrs. K. Wheeler, Mr. J Gatehouse and Mr R. Watkins, Mr T. Millard and Mr D. Rogers

## **ALSO IN ATTENDANCE:**

Mr R. Huffer (Shropshire Councillor) and Sue Jones (Clerk)

## **The Meeting commenced at 7.00pm**

	<b><u>ITEM</u></b>	<b><u>ACTION</u></b>																		
2023/36	<b>Apologies:</b> Mr. G. Dolphin (Ill)																			
2023/37	<b>Public participation</b> None																			
2023/38	<b>Declarations of Interest</b> None																			
2023/39	<b>Approval of Minutes</b> To confirm the minutes of the meeting held on the 10 <sup>th</sup> May 2023. Signed by the Chairman.																			
2023/40	<b>Local Government Commission Boundary Review</b> To discuss the Commission's proposal to change the Division Boundary The Parish Council has sent a letter to all residents of Cleeton St Mary ward informing them of the review and the proposal and inviting them to the meeting if they have any comments to make. There have been no responses. AH proposed no comment to the Boundary Commission from the Parish Council review KW 2 <sup>nd</sup> . All agreed.																			
2023/41	<b>Financial Matters:</b> <b>Approve Accounts and Internal Audit and complete AGAR for year ending 31st March 2023</b> <b>a) Annual Audit Report</b> No comments to make, all agreed. <b>b) Annual Governance Statement</b> Proposed by AH to sign and KW seconded KW all agreed <b>c) Annual Accounting Statements</b> Proposed by AH to sign and KW seconded KW all agreed Note to add to Variance report: The general reserve will be reviewed during the year to allocate funding to specific projects <b>d) Certificate of Exemption</b> Proposed by AH to sign and KW seconded KW all agreed <b>e) Payments Made since last meeting</b> None <b>f) Approve Payments</b> <table> <tr> <td>Chq. No. 788</td><td>SALC - Subs</td><td>£427.04</td></tr> <tr> <td>Chq. No. 789</td><td>Clerks Salary – April – June</td><td>£608.85</td></tr> <tr> <td>Chq. No. 790</td><td>Clerks HMRC– April – June</td><td>£152.40</td></tr> <tr> <td>Chq. No. 791</td><td>MedUK – Defib</td><td>£1,198.80</td></tr> <tr> <td>Chq. No. 792</td><td>K Adams</td><td>£105.00</td></tr> <tr> <td>Chq. No. 793</td><td>D Forster ( June)</td><td>£40.00</td></tr> </table> Proposed to pay by AH to sign and JG seconded KW all agreed	Chq. No. 788	SALC - Subs	£427.04	Chq. No. 789	Clerks Salary – April – June	£608.85	Chq. No. 790	Clerks HMRC– April – June	£152.40	Chq. No. 791	MedUK – Defib	£1,198.80	Chq. No. 792	K Adams	£105.00	Chq. No. 793	D Forster ( June)	£40.00	
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	<b>h) Grant Application Form</b> Adjourned to next meeting	
<b>2023/42</b>	<b>Clerks Report</b> <b>1. Bridge Cottage</b> Shropshire Council contractor - Kier has a proposed start date of 29/08/2023 subject to the required road closure permits being agreed. Mr Gould SC Bridges Engineer has asked Kier to see if this can be brought forward in their programme. SC are still proposing to clear the remaining masonry from the water course at the same time. The PC regards this issue as urgent, as they are concerned about the build up behind the debris increases the risk of flooding. Clerk to go back to SC. <b>2.</b> The potholes in the Ford have been completed. <b>3.</b> Gritting – Reported and advised the request has been forwarded to the gritting network team. <b>4.</b> Highways grant of £780 awarded	<b><u>Clerk</u></b>
<b>2023/43</b>	<b>Roads</b> 1. The signs have been erected on the Roundthorn Junction, but the PC feel that it is in the wrong place. The traffic priority put forward hasn't been altered to what the Parish council considers the safer alternative. Cllr Osborne to contact Highways. 2. Cllr Chillingworth is going to find the contact for the Parish Paths Partnership,	<b><u>RO</u></b>  <b><u>CC</u></b>
<b>2023/44</b>	<b>Place Plan</b> Discuss formation of a working group. Proposed by AH, and RO that resources were not available, to formulate a submission.	
<b>2023/45</b>	<b>Notice Boards</b> Cllr Reardon-Smith has presented his report on options for replacing notice boards in the Parish. There are several designs available. The ideal size needs to hold 8 pages. JRS proposes that we have an 8 bay, double fronted notice board made of wood. Bedlam and Snitton to be replaced this financial year at a cost of £3,000 RO 2 <sup>nd</sup> , all agreed.	<b><u>JRS</u></b>
<b>2023/46</b>	<b>Biodiversity Policy</b> AH discussed the training that was attended. PC has a level of responsibility, is there anything we can do to influence an increase in biodiversity. Can we ask people in the planning application process to consider biodiversity? KW proposed that a Biodiversity register is started so that when a planning application has been approved, relevant conditions are recorded so they can be audited. JRS 2 <sup>nd</sup> . All agreed	<b><u>KW/JRS</u></b>
<b>2023/47</b>	<b>Planning Applications</b> <b>Planning Applications for Consideration</b> <b>a)</b> 23/02178/FUL: 5 Snitton Gate, Snitton Lane, Knowbury, Ludlow, SY8 3JX Proposal: Erection of part single and part two storey side extension and demolition of existing outbuilding. A site visit has been made. The planning application was discussed. KW to contact Planning Officer and report back to Councillors before a decision is made. <b>b) LEMP amendments to Henley 1.</b> JRS is awaiting further information from the developer regarding the Ecological and Biodiversity report.	<b><u>KW</u></b>  <b><u>JRS</u></b>

<b>2023/48</b>	<b>Councillor Reports</b> <b>Smartwater – TM/AH</b> Collection points: Bitterley, Bedlam and Middleton. Dates to be decided, AH to send further details, once confirmed to be advertised in the West of The Clee. <b>Streetlighting – RO-</b> Adjourned to the next meeting. <b>Planning Appeal - Planning Application 22/02151/FUL</b> <b>Proposed Solar Farm To The East Of, Squirrel Lane, Ledwyche, Shropshire</b> Very balanced appeal, the inspector involved the 3 parties, SC, locogen and Bitterley Parish Council in the questioning. Decision should be made before the 25 <sup>th</sup> July and the Rock Farm application	<u><b>TM and AH</b></u>  <u><b>RO</b></u>
<b>2023/49</b>	<b>Items for the next Agenda</b> Bitterley Church yard grant Ideas for Highway Maintenance works.	
<b>2023/50</b>	<i><b>Due to the confidential nature of the business to be discussed under Item 50 the public and press shall be excluded under S1(2) Public Bodies (Admission to Meetings) Act 1960.</b></i>	
<b>2023/51</b>	<b>Meeting Closed 10.05 pm</b>	