

BITTERLEY PARISH COUNCIL

----- bitterley.org.uk -----

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**To: All Parish Councillors
Clee Division Unitary Councillor, The Public, The Press**

Members are summoned to attend the Annual Parish Council Meeting of Bitterley Parish Council to be held on **19th May 2025** at **Bitterley Village Hall** at **7.00 pm** for the transaction of business as set out in the agenda below.

Members of the public are welcome to join the meeting but can only speak on matters relevant to this agenda during the Public Participation Session.

Yours sincerely

Heather Coonick, Clerk to the Council

AGENDA

- 2025/370 Election of Chair**
Receive Signed Declaration of Acceptance of Office
- 2025/371 Election of Vice Chair**
Receive Signed Declaration of Acceptance of Office
- 2025/372 Apologies**
To receive and accept apologies and reasons for absence from Members.
- 2025/373 Public participation** (maximum 15 minutes).
- 2025/374 Declarations of Interest**
Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Interest and should leave the meeting prior to the commencement of the debate.
i) To declare any Disclosable Pecuniary Interests
ii) To declare any non-pecuniary Interests.
- 2025/375 Approval of Minutes**
To confirm the minutes of the meeting held on the 14th April 2025
- 2025/376 Confirm the Council is Eligible to Re-Adopt the General Power of Competence**
- 2025/377 Shropshire Councillor Report – Cllr Shackerley-Bennett**
- 2025/378 Consider the Co-option of Councillors to the Vacant Seats**
- 2025/379 Appoint Members of Council Committees**
I. Planning Committee
II. Personnel Committee
III. Tree Warden
IV. Highways

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- 2025/380 Appoint Members as Representatives to Outside Bodies:**
- I. Shropshire Association of Local Councils:
 - II. South Shropshire Area Meeting
 - III. Village Hall Committee:
 - IV. Review the Subscriptions to Other Bodies
- 2025/381 Annual Review of the Policies and Procedures**
- I. Standing Orders
 - II. Financial Regulations
 - III. Complaints Procedure
 - IV. Dealing with Press and Media
 - V. Employment Policies
- 2025/382 Financial Matters:**
- I. Review the Asset Register and Consider Insurance Quotations
 - II. Income Since the Last Meeting and Confirm the Precept Received is Correct
 - III. Payments Made Since the Last Meeting.
 - IV. Approve Payments
- 2025/383 Highways:**
- I. New Tasks for the Environmental Maintenance Contractor
 - II. Essential Carriageway Resurfacing Work – Bitterley Lane, Angel Bank
- 2025/384 Defibrillator Familiarisation Session**
- 2025/285 Councillor Reports**
- 2025/386 Action Plan**
- 2025/387 To Set Dates for Parish Council Meetings for the Forthcoming Year**
- 2025/388 Items for the Next Agenda**

Ordinary Parish Council Meeting: 7.00pm Monday 16th June 2025 at Bitterley Village Hall

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