

MINUTES OF BITTERLEY PARISH COUNCIL MEETING HELD ON

WEDNESDAY 12th OCTOBER 2022

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PRESENT: Mrs. A. Holman, (Chair), Mrs. K. Wheeler (Vice Chairman), Mr. R. Osborne, Mr T. Millard, Mr. C. Chillingworth, Mr. J. Reardon-Smith, Mr. G. Dolphin, Mr R, Watkins, Mr P Martin and Mr J. Gatehouse

ALSO IN ATTENDANCE:

Mr R. Huffer (Shropshire Councillor)

The Meeting commenced at 7.00pm

	<u>ITEM</u>	<u>ACTION</u>
2022/59	Apologies: None	
2022/60	Public participation PSCO Lisa Thomas said that's its important to talk about the priorities, some PC's have commented that they don't know what the priorities are all about. They are currently using "BOB" a cut-out Policeman, it will be placed in an area for a week to see how it can affect speeding in certain areas. Mororists do slow down when they see a "yellow coat" as not sure if it is police or a speed watch volunteer. AH asked if thefts have increased which they do seem to have done, LT reiterated that it is important to report anything suspicious. There have been 9 people stopped and 5 tickets issued on Clee Hill summitt. JRS said that there is a problem with antisocial behaviour on the Eco Park particular between 5 pm – 1am. LT says she has been there in an evening but has not seen any disturbance, but will monitor it. There is a new member PC Nick Morris of the Ludlow SNT. Ludlow SNT email address goes to all 3 officers so please use ludlow.snt@westmercia.police.uk	
2022/61	Shropshire Councillor Report Good result for Bitterley Parish Council with the Ledwyche Solar Farm application. It was the right outcome. RH did send a substitute to the Planning Commiittee meeting so that he could speak himself. RH feels that there is a lack of Shropshire Council member training for Planning, especially with Solar Farms. AH asked if RH knows if SC are moving forward with the policies, RH doesn't know. Will the renewal of SAMDEV include Solar Farms? Currently there is no Head of Planning in post for the South. The Planning Officer seemed set on get both Solar Farm applications being pushed through. We need Solar but it needs to be on the appropriate sites. AH said it would be useful in future Parish Council meetings if RH could feed back on other issues, not necessarily within the Parish.	
2022/62	Declarations of Interest	

	None	
2022/63	Approval of Minutes To confirm the minutes of the meeting held on the 13 th July 2022 and 14 th September. Subject to Mr P. Martin and Mr. R. Watkins being in present at the 13 th July meeting. Signed by the Chairman.	
2022/64	Clerks Report Smartwater The Smartwater team are currently trying to confirm the position of using the electoral role for the registration of the kit. They have a document which states that the electoral role can be used by the parish council and police for policing and crime prevention purposes. Once they have established the exact position, they will contact us to find out the best way forward, to work out the best plan and to give us an idea of what the number of residents in the parish would be. We can then look at different methods of distribution and the rollout of the project. Unfortunately, they are now going through a period of change which is delaying our current progress, for which they have apologised. Mr Bridgewater is not at work and they are unsure when he will return. Miss Huges has recently joined WMP as an officer. Our new WDBC Coordinator starts in November and will be in contact to start to progress our application/roll out. It was agreed to back to elections and tell them that the police have told us that it can be used by Parish Councils and the Police for policing and crime prevention purposes. Await response. Defibrillators The defib in Middleton was deployed at the end of August, I was only made aware of its use as residents saw the Ambulance bringing the Defib back and told them we would need to replace the pads. There is an issue with "The Circuit " not informing me that it had been deployed, this is being followed up. The pads have now been replaced. Mark Kinsey from Ludlow training is going to give some dates for Defib training. Clerk to put a Poster on the Notice boards. CiL The neighbourhood fund for Bitterley of £2,585 was collected from the following developments: 16/00042/FUL - Proposed Holiday Cabin South Of Titterstone Hill Cottage, Titterstone, (Siting of a wooden holiday cabin to include change of use to part of field from agricultural to holiday use) and 18/02993/FUL - Potteries Farm, Angel Bank, Bitterley (Erection of extension and roof extension following demolition of existing kitchen extension) CiL money is provided directly to the local Town or Parish Council to fund locally identified infrastructure projects. Monies must be used, as per the UK Government regulations, on 'the provision, improvement, replacement, operation or maintenance of infrastructure; or anything else concerned with addressing the demands that development places on an area' Cleeton Vicarage Planning Enforcement say that due to the time lapse works will now be immune from Enforcement action and no breach of planning control has taken place. Therefore, they are unable to take any action. Highways have forwarded the issue to Tim Rogers the Head of Planning but he has now left the Authority.	

	<p>RH suggested contacting the Head of Enforcement for a more detailed response on why it cannot be enforced. GD to write timeline. KW, JRS, TM and GD to form a group to investigate further. Clerk to get an updated Land Register map</p> <p>I have reported the footpath sign being moved which is diverting the footpath, Shropshire Footpaths will be investigating; it has also been passed to Planning Enforcement.</p> <p>Remembrance Sunday Richard Hill who is taking the service has the pro forma order of service that was produced by TM. Anything else is the responsibility of the newly appointed church warden who is Mr. Lumsden. The Service is 13th November and AH would be able to attend. It was proposed by AH and 2nd RO to order a Poppy wreath.</p> <p>Cost of Living help Shropshire Council has a number of avenues that can help with the Cost of Living crisis eg Worried about money, energy, and food. Clerk to put the link on the website and possibly the West of the Clee and FB. https://shropshire.gov.uk/cost-of-living-help</p>	
2022/65	<p>Planning Applications Planning 22/04342/FUL - 24 Bitterley Cottages, Bitterley, Proposed erection of two storey side extension to include one dormer window on the front elevation & one roof light to the rear</p> <p>After a discussion on the application, it was proposed by KW and 2nd by JRS, all agreed to object due to the 3 points of Access to be maintained, drainage not on plan and use of cladding not in keeping.</p>	
2022/66	<p>Village Hall Status Tony Millard is still chasing solicitor.</p>	
2022/67	<p>Roads A4117 – Henley Speed Limit Signs At the site meeting the plan and position of the signs were agreed. Nick Newton said they would draw up the final drawings and it would go out to formal consultation which the PC would be advised of. We have 28 days to respond to the consultation. If agreed, it would go ahead. “40” not “50” speed limit. Could the police enforce it as soon as the signs are erected. Chase Nick Newton for the notice of the consultation. No promise on timescales</p> <p>Road Sign – Snitton Lane Triangle Alison has spoken to residents and they agree to have some signage, “No through Road” maybe SAT NAV error sign. AH proposed 2nd JRS. All agreed</p> <p>Cleeton It appears that at the affordable dwelling north of Trefoil, Cleeton, the access that has been made is not what was granted. This was brought to the PC attention as there was a near miss of an accident. AH proposed JG 2nd to report to Planning Enforcement all agreed.</p>	

	<p>The drains around the Parish that Andrew Clayton could not do now need attention. Clerk to check Mr. Claytons list then contract SC with the outstanding issues and confirm that Bitterley drains and Squirrel lane drains need jetting.</p>																					
2022/68	<p>Local Policing Charter – Update of Parish Priorities from Ludlow SNT</p> <p>PRIORITY 1 – SPEEDING – Speed enforcement has been carried out in locations such as Middleton and Knowbury with strong words of advice being given to drivers. Other locations for speed enforcement can be given to SNT by contacting a member of the team. Operation Ankara has also been ran to target “boy racers” and motorists found to be driving in an anti-social manner</p> <p>PRIORITY 2 – THEFTS (DWELLING) – Higher police presence in areas that have seen a spike in thefts and burglaries and SNT have also been working with victims of crime to help them improve their personal security and to reduce the chance of being re-victimised.</p> <p>PRIORITY 3 – ANTI-SOCIAL BEHAVIOUR – High visibility patrols in ASB hotspots such as Clee Hill summit/Dhustone Lane.</p> <p>It was agreed to keep the priotites the same 1. Speeding 2. Thefts (Outbuilding) 3. Anti-Social Driving. Invite member of the Ludlow SNT team to the February meeting, can they please bring some facts and figures with them.</p>																					
2022/69	<p>Councillor Reports</p> <p>K. Wheeler – Southern Planning Committee Report Found the committee very interesting. 95% BMV land was the key element. The view from Shropshire way was discussed. Councillor Evans mentioned the lack of the Traffic management plan. KW felt there was a lot of facts that were inaccurate. Land is being quoted as Grade 3B which is not correct. A Planning Committee meeting to be arranged to discuss. PM thanked everyone involved.</p> <p>Scribe – Tony Millard Parish Council Accounting System: TM thought that while a decent product it did not provide the extras he wanted to see . It was a good system and if they added the extra it would have opened the market to them. Does not add anything to what we already have. TM proposed we do not use Scribe AH 2nd all agreed.</p>																					
2022/70	<p>Financial Matters</p> <p>a) Payments since last meeting:</p> <table><tr><td>Chq. No. 753 D Forster - July</td><td>£40.00</td></tr><tr><td>Chq. No. 754 SC – Electricity Charges April – June</td><td>£225.12</td></tr><tr><td>Chq. No. 755 S Jones – (2 External Drives)</td><td>£54.41</td></tr><tr><td>Chq. No. 756 D Forster – Aug and Sept</td><td>£80.00</td></tr><tr><td>Chq. No. 757 S Jones – Salary – July – Sept</td><td>£561.25</td></tr><tr><td>Chq. No. 758 S Jones – HMRC – July – Sept</td><td>£140.20</td></tr></table> <p>b) Accounts for payment:</p> <table><tr><td>Chq. No. 759 Chris Chillingworth – Printer Cartridge</td><td>£20.00</td></tr><tr><td>Chq. No. 760 D Forster – Oct & Laptop repairs</td><td>£125.99</td></tr><tr><td>Chq. No. 761 Highline Electrical – Street light repair</td><td>£433.20</td></tr><tr><td>Chq. No. 762 SALC – Planning Training</td><td>£190.00</td></tr></table> <p>c) Authorisation to purchase map of the parish – A Holman No longer required as Shropshire Council has provided a Map</p> <p>d) Bank Reconciliation Account Balance</p>	Chq. No. 753 D Forster - July	£40.00	Chq. No. 754 SC – Electricity Charges April – June	£225.12	Chq. No. 755 S Jones – (2 External Drives)	£54.41	Chq. No. 756 D Forster – Aug and Sept	£80.00	Chq. No. 757 S Jones – Salary – July – Sept	£561.25	Chq. No. 758 S Jones – HMRC – July – Sept	£140.20	Chq. No. 759 Chris Chillingworth – Printer Cartridge	£20.00	Chq. No. 760 D Forster – Oct & Laptop repairs	£125.99	Chq. No. 761 Highline Electrical – Street light repair	£433.20	Chq. No. 762 SALC – Planning Training	£190.00	
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	<p>£24,451.39</p> <p>e) Reserve Balances To discuss the level of reserves held.</p> <ol style="list-style-type: none"> 1. Find out what the cost of an election would be for Bitterley. 2. Street Lighting repairs – £1,394. Have SC got a rollout for replacing all lights for LED. 3. VH Grant not required next year. 4. Parish Plan £347 5. Highway Maintenance Grant – Remaining balance that could be paid back to SC. £155 6. Volunteer Grant Spent 7. CiL £2,585 8. Smartwater Reserve – Potentially £3,300 	
2022/71	<p>Items for the next Agenda 09/11/22</p> <ol style="list-style-type: none"> 1. How to spend the Cil money. – Send guidance around 2. Highways maintenance works to be done before end of March 3. How to get representation on the ANOB Partnership committee. 4. Bank Signatory - AH 5. Proposals for reserves. 6. Councillor Training 	
2022/72	Meeting Closed 10.10 pm	