

MINUTES OF THE BITTERLEY PARISH COUNCIL MEETING HELD ON
WEDNESDAY 11th November 2020

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PRESENT: Richard Osborne(Chairman), Mr. C. Chillingworth, Mr T. Millard (Vice Chairman),Mr P. Martin, Mr D. Rogers, Mrs AM Holman, Mrs K Wheeler, Mr C. McCamley and Mr R. Watkins

ALSO IN ATTENDANCE: Sue Jones (Clerk), Mr and Mrs. Cherry

The Meeting commenced at 7.30pm

<u>ITEM</u>	<u>ACTION</u>
1. Apologies: Apologies -- Mr HWJ Watkins	<u>Apologies agreed</u>
2. Declarations of Interest: 2.1. None	
3. Question from the public 3.1 JC: Who is responsible for the maintenance of the wooden notices That indicate where footpaths are. Some appear to have been lost or broken. Also, when recently walking the footpath from the village hall past Kites nest to the road, it needs clearing and better signposting. 3.2 Shropshire Council are responsible for maintain the footpaths. There is a group call the Parish Paths Partnership that are volunteers that are able to attend to some of the issues on the paths. CC said that they have looked at the path by Kites nest before but will revisit the issues there.	<u>PPP to look at the issue</u>
4. Minutes of the Parish Council Meeting held on 9th September 2020 4.1 To confirm the Minutes of the Council Meeting held 9th September minutes were APPROVED , and it was <u>RESOLVED</u> that the minutes be signed and <u>ADOPTED</u> as a true record. Minutes to be signed by Chairman.	
5. Matters Arising from the Minutes: 5.1 Highways Maintenance Grant: Need to establish works needed to be done, before the end of February as closing date for next year's fund is beginning of March 21. 5.2 Transfer of Electricity supply for streetlights has been completed. 5.3 Clerk not undertaking CiLCA training, so no financial contribution needed. 5.4 Bus Shelter – Bottom of Dhustone Lane, Clerk contacted the resident To keep informed, she is very pleased we are considering it. No Response from Caynham Parish Council, clerk cannot find any funding at this time. 5.5 CC completed responses for Planning Consultations which were submitted.	<u>JG to contact Mr Clayton</u>

6.	Roads	Clerk to contact SC
6.1	As the weather is getting colder it was requested that SC are asked to make sure the roads to the school can be gritted when necessary.	
7.	Village Hall Agreement	
7.1	The Legal Department at SC have been unable to find any documents or correspondence regarding the agreement, they are awaiting a response from their Finance Department for any further information.	
7.2	The Clerk has been unable to find any documents at Shropshire Archives.	
7.3	After a discussion about a suitable Solicitor to appoint it was agreed that TM would contact Lanyon Bowdler to make an appointment as they have worked with a number of Charity Organisations.	<u>TM to contact Lanyon Bowdler to arrange an appointment</u>
7.4	The Parish Council would like Lanyon Bowdler's opinion on the Agreement we have. The Parish Council wish to gain clarity on The Ownership, Trustees, and what Liabilities there are to the Parish Council.	
7.5	When clarification given the Parish Council and Village Hall need a more suitable agreement drawn up, setting out in plain English the relationship and roles everybody's position.	
8.	Trees	
8.1	SC released a Trees for the Community Scheme that closed very quickly. RO suggested that the PC should encourage trees to be planted in the Parish. There are a significant number of Oak trees that need a succession plan. It was suggested that the Woodland Trust should be contacted for information. CC feels we should think carefully about the trees chosen and any repercussions, need to be aware of farmers requirements. AH said they had saplings that could be used, there could be more available in the parish. The Downton Estate are planting a lot of trees. AH said that it would be a nice Community Project to have. RO proposed and AH seconded that the PC would support tree projects if needed. A separate meeting to be arranged to discuss.	<u>Meeting to be arranged by RO</u>
9.	Financial Items	
9.1	Payments Made since last meeting None	
9.2	Accounts for Payment: Chq 683 C Chillingworth (Ink) £17.50 Chq 684 N Power(July- Sept) £317.32 Chq 685 D Forster (Oct & Nov) £80.00 Chq 686 MedUK Group £9,925.10 Chq 687 MedUK Group £1,632.00 Chq 688 S Jones (Zoom&Ink) £49.67 Chq 689 Tenbury R.B.L. £30.00	
9.3	Financial Summary: Balance of £16,716.81 including above invoices as detailed in supporting information supplied including Bank statements and reconciliation.	
9.4	NJC Salary Award 20/21	
9.4.1	2.75% backdated until 1 st April 2020	

<p>10.</p> <p>10.1</p> <p>10.1.1</p> <p>10.1.2</p> <p>10.2</p> <p>10.2.1</p> <p>10.3</p> <p>10.3.1</p>	<p>Planning Items:</p> <p>Planning application decisions already made</p> <p>20/04063/HHE – 2 Daisy Bank, Farden, - Rear single storey Extension – No Objection</p> <p>20/03979/OUT – Land Adj 8 Titterstone Cottage, Bedlam – Erection of one dwelling</p> <p>Outline Application – Not in a position to make a representation at this time until further details given</p> <p>Planning applications for consideration</p> <p>20/04489/LBC – The Millers House, Henley – Internal works</p> <p>As this is a new application, yet to look at all information. RO suggested contacting the Conservation Officer before making any comments.</p> <p>Planning decisions:</p> <p>20/02820/LBC – Middleton Court – Roof lights - Granted</p>	
<p>11.</p> <p>11.1</p> <p>11.2</p> <p>11.3</p> <p>11.4</p>	<p>Correspondence:</p> <p>Mr Martin as produced a letter to RO about the fence at the back of the Village Hall that separates the Gleble Land from the Play Area. It was erected at the time the Village Hall was built. The fence is in a poor state of repair and will some attention soon. The letter states that the Parish Council was responsible for putting the fence up and for maintaining the fence.</p> <p>DR does recall that this was the case. He feels that it would not be a large job to do and there is a fencing contractor in Bitterley that may do the job.</p> <p>DR said that he would investigate the possible cost, this would to include the gate that would also need replacing.</p> <p>Once the Parish Council has determined what liabilities it has this can be discussed.</p>	<p><u>DR to obtain a price for the fencing work</u></p>
<p>12.</p> <p>12.1</p> <p>12.2</p> <p>12.3</p>	<p>Reports:</p> <p>RO: The Village Hall has received a £10K grant from SC which makes £18K in the funds. Obviously with no income coming in at this time it is reassuring to have. The Village Hall will be looking to replace tables and chairs and the boiler at some point, through grants if possible.</p> <p>KW: SWS who are a broadband provider will be contacting the PC about bringing Fibre to the Parish.</p> <p>The hedge opposite the Village Hall that had been reported in the past as being too high has now been cut down to an acceptable height.</p>	
<p>15.</p> <p>15.1</p>	<p>Close of Meeting: 9.30pm</p> <p>Next Meeting 13th January at 7.30pm</p>	