

**MINUTES OF THE BITTERLEY PARISH COUNCIL MEETING HELD ON  
WEDNESDAY 26<sup>th</sup> JANUARY 2022**

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**PRESENT:** Richard Osborne(Chairman), Mr T. Millard (Vice Chairman), Mr. C. Chillingworth, Mrs A. Holman, Mr R. Watkins and Mr. P. Martin and Mrs. K. Wheeler

**ALSO IN ATTENDANCE:** Mr. Henry Chance, Mr. G. Dolphin, Mr. J. Reardon-Smith, Mr. R. Huffer and Sue Jones (Clerk)

**The Meeting commenced at 7.00pm**

	<b><u>ITEM</u></b>	<b><u>ACTION</u></b>
2021/75	<b>Apologies:</b> None	
2021/76	<b>Public Participation</b> None	
2021/77	<b>Shropshire Councillor Report</b> Mr. Huffer will produce a written report a week before on matters relating to the Parish. Nothing at this time.	
2021/78	<b>Declarations of Interest:</b> None	
2021/79	<b>To confirm the Minutes of the Council Meeting held 10<sup>th</sup> November 2021</b> were <b>APPROVED</b> , and it was <b>RESOLVED</b> that the minutes be signed and <b>ADOPTED</b> as a true record. <b>Minutes to be signed by Chairman.</b>	
2021/80	<b>Co-option of Councillors</b> <b>Cleeton St Mary Ward</b> Mr G. Dolphin the only candidate gave an introduction of himself and why he wanted to become a Parish Councillor. <b>Bitterley Ward</b> The two candidates Mr. H. Chance and Mr. J. Reardon-Smith for this ward gave introductions of themselves and why they wanted to become a Parish Councillors. After a secret ballot Mr. G Dolphin and Mr. J. Reardon-Smith were co-opted into the vacant positions.	
2021/81	<b>Clerks Report</b> 1. Clerk to try another route to find how we could get the SATNav information updated for Stoney Lane for the emergency services. 2. Community Benefit Subcommittee update: A Unilateral undertaking would be drawn up between the developer and the Parish Council. Talks would take place as soon as they are able to, to allow discussions on the wording of the agreement. The PC would then decide how the "Community Chest" of money is distributed and what the application process would be. There will	

	<p>need to be clear distinction that any community benefit negotiation is separate to then consideration of planning submission on its own merits and issues. There was consideration that community benefit needs to recognise and respond to those most impacted if to go ahead.</p> <ol style="list-style-type: none"> <li>3. A Freedom of Information request has been received on Church of England Grants – duly responded to by clerk with chair review.</li> <li>4. Lengthsman, Andrew Clayton. John Gatehouse / clerk to chase that work to be done and invoiced by end of financial year.</li> </ol>	
<b>2021/82</b>	<p><b>Roads</b></p> <p><b>2021/82.1</b> Work has been completed on the road to Roundthorn but the road is still very poor, clerk to find out what has been done and what is left to do.</p> <p><b>2021/82.2</b> There are a couple of drains on Clee Stanton Road that need clearing out. One outside Stone House Farm and one further up the road on the right-hand by the track to Warthill.</p> <p><b>2021/82.3</b> The passing places on Henley Lane are deteriorating. Several have got potholes and no proper edges</p> <p><b>2021/82.4</b> The ditches on the road from the Ford to Roundthorn are full and need clearing.</p> <p><b>2021/82.5</b> The potholes at Hall Farm, Snitton are very bad and it is difficult for cars to drive down that road.</p> <p><b>2021/82.6</b> The “T” junction at Roundthorn has no signage, there is nothing to show the prioritisation of the traffic. The road markings on “Dog Ditch Lane” should be the priority, rather than the Clee Stanton Road. Road marking are essential as it is on blind bend.</p>	
<b>2021/83</b>	<p><b>Police Liaison Group</b> Inspector Roberts can attend the next meeting, but she thought it would be useful to have a pre-meeting to go through the questions raised in the Parish Councils response to the Charter, as there are a number to go through. JRS, AH, CC to attend.</p>	
<b>2021/84</b>	<p><b>Mapping of Trees in the Parish</b> AH proposed that a group of Volunteers get together to map the trees in the Parish. So it can be established what diversity of trees the Parish has and what trees are needed. Volunteers will be needed to walk the Parish and identify the trees. The group would possibly need some funding to buy maps. It was agreed that AH would try to make contact with people interested in the project, then come back to the PC with her findings and a plan moving forward.</p>	
<b>2021/85</b>	<p><b>South Shropshire Climate Change</b> After a discussion it was agreed that CC look at the questionnaire and select which of the 15 questions would have the greatest relevance to Bitterley Parish and submit to City Science who are acting on behalf of Shropshire Council.</p>	<b><u>CC to complete</u></b>

2021/86	<b>Local Cycling and Walking Infrastructure.</b> After a discussion it was agreed that CC and KW would complete the on-line survey on behalf of the Parish Council. On the 15 <sup>th</sup> February there is an online meeting to identify current constraints and potential future improvements for walking and cycle network, but this looks to be confined to Ludlow centre and peripheral areas and not as far as Bitterley Parish.	<b><u>CC and KW to make submission</u></b>
2021/87	<b>Financial Matters</b> <b>a) Precept Requirement 2022/23</b> A draft budget was discussed. Due to adding an inflation increase and a pay increment for the clerk, it was proposed to increase the precept request to £8,124  <b>b) Payments made since the last meeting</b> Chq No. 725 Shropshire Council – Electricity      £151.48 Chq No. 727 D Forster - December                      £40.00 Chq No. 728 S Jones – Salary Oct – Dec              £419.82 Chq No. 729 S Jones – HMRC Oct – Dec              £104.80  <b>c) Accounts for payment</b> Chq No. 730 D Forster (Jan)                              £40.00	
2021/88	<b>Planning Items:</b> <b>88.1 Planning application for consideration</b> None	
2021/89	<b>Reports</b> None	
2021/90	<b>Items for the Next Agenda - 9<sup>th</sup> March date at 7pm.</b>  Queens Jubilee Beacons 2 <sup>nd</sup> June 2022  If anyone has any further items to add to the agenda, could they notify the clerk at least a week before the meeting.	
2021/91	<b>Close of Meeting: 21.45 pm</b>	