

# MINUTES OF THE BITTERLEY ANNUAL PARISH COUNCIL MEETING HELD ON

WEDNESDAY 25<sup>TH</sup> MAY 2022

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**PRESENT:** Richard Osborne(Chairman), , Mrs. K. Wheeler (Vice Chairman), Mr. C. Chillingworth, Mr R. Watkins and Mr. P. MartinMr. G. Dolphin, Mr T. Millard and Mr. J. Reardon-Smith

**ALSO IN ATTENDANCE:**

Sue Jones (Clerk) and Mr R. Huffer (Shropshire Councillor)

**The Meeting commenced at 7.00pm**

	<b><u>ITEM</u></b>	<b><u>ACTION</u></b>
2022/16	<b>Election of Chairman</b> Mr P. Martin proposed Mr R. Osborne, Mr C. Chillingworth seconded - All agreed. R. Osborne accepted.	
2022/17	<b>Election of Vice-Chairman</b> Mr R. Osborne proposed Mrs K. Wheeler, Mr D,Rogers seconded. Mrs K. Wheeler agreed	
2022/18	<b>Apologies:</b> Mrs A. Holman (Unwell)	
2022/19	<b>Public Participation</b> David Perrin Roads – the quality of the works is poor, there are bad potholes outside Hilluppencott, and the road by the turning to Bedlam is very bad, and falls away on the corner, it is difficult for bikes to negotiate the potholes. RH suggested that everyone reported the issues on “ fix my street” Councillor Millard reported that the Roundthorn Road, was so bad that he could not use the road to take a resident to the Osteopath the other day as she was on so much pain due to the potholes. RH explained how frustrated everyone feels with the state of the roads. The whole of Shropshire is an embarrassment with the state of the roads. SC are trying to make more of a representation for fairer funding to help alleviate the problem. He suggested the PC invited the Portfolio Holder for Highways to a meeting to explain the state of the highways. Need to get answers on why the roads are in a poor state of repair. The public feels that only a serious accident will make anything happen. Clerk to contact SALC to find out when the training is going to happen on the new system, FOI on when the system is going to happen. Actions: 1.Invite the portfolio holder for highways for a meeting proposed by JG and RW. Also, to come to the Parish to see the state of the roads. 2.There is a need for as many people as possible to report the issues. 3.FOI for full information on when the new Fix My Street system will be up and running for the Parish Council to be able to run their reports of outstanding works and items not reported so more information can be provided to residents.	
2022/20	<b>Declarations of Interest:</b> Mr R. Watkins declared a Pecuniary interest in the planning application: 22/01474/FUL Asbatch Farm and Mr G. Dolphin declared a pecuniary interest in the Grant request for Cleeton Church.	

2022/21	<p>To confirm the Minutes of the Council Meeting held 13<sup>th</sup> April 2022 were <b>APPROVED</b>, and it was <b>RESOLVED</b> that the minutes be signed and <b>ADOPTED</b> as a true record subject to Mr D. Rogers being in attendance</p> <p><b>Minutes to be signed by Chairman.</b></p>	
2022/22	<p><b>Approve Accounts and Internal Audit and complete AGAR for year ending 31st March 2022.</b></p> <p>Items a) – d) were adjourned to the next meeting as a question was asked by JRS about the Variance report and the figures for the Community Benefit Fund. Also, the Assets and Insurance value were inconsistent. TM also questions the format of the accounts.</p> <p><b>a) Annual Audit Report</b>  <b>b) Annual Governance Statement</b>  <b>c) Annual Accounting Statement</b>  <b>d) Certificate of Exemption</b>  <b>e) Payments Made since last meeting</b>  Bitterley Volunteers £200  <b>f) Approve Payments – none approved.</b>  <b>g) Grant Application</b>  St Mary's Church- Cleeton St Mary £500 – adjourned to next meeting</p>	
2022/23	<p><b>Annual Review of Council Procedures and Committees</b></p> <p><b>a)</b> To review Councillor roles and make appointments to committees  <b>Planning Committee</b>  RO Proposed CC for Chairman and seconded by PM – All agreed.  JRS was proposed by CC as Vic-Chair and seconded by TM  <b>Personnel committee</b>  RO, AH and TM all agreed.  <b>Highways Representatives:</b> GD, JG, and RW  <b>Tree Wardens:</b> DR and AH proposed RO seconded PM</p> <p><b>b)</b> To appoint councillor representatives to outside bodies:  <b>SALC</b> as and when who was available would attend  <b>Village Hall Committee:</b> RO proposed for representative.</p> <p><b>c) Dates for Parish Council meetings for the forthcoming year.</b>  8<sup>th</sup> June, 13<sup>th</sup> July, 14<sup>th</sup> September, 12<sup>th</sup> Oct, 9<sup>th</sup> Nov, 11<sup>th</sup> Jan, 8<sup>th</sup> Feb, 8<sup>th</sup> March</p> <p><b>d) To Review standing orders, Financial Regulations, and risk assessments,</b> adopted subject to of backups of documents being provided to the Chairman monthly</p>	
2022/24	<p><b>Roads</b></p> <p>It was agreed that more detailed information needed to be provided from Mr Clayton on the works completed in the parish for next year and an itemised invoice required.</p> <p>The clerk to get a quote from Mr Clayton for clearing the ditch from Cleeton Bridge to Cleeton Gate. GD would liaise with Mr Clayton for that and any other works that may need doing at Cleeton to be included,</p>	
2022/25	<p><b>Planning Items:</b></p> <p><b>13.1 Planning application for consideration</b></p> <p><b>None</b></p>	
2022/26	<p><b>Reports</b></p> <p><b>a) Bitterley Village Hall</b></p> <p>The clerk has received a request from the Committee for the Parish Council to replace the fence as it is such the condition.</p>	

	<p>The clerk to request any paper work and agreements that may now be in the Committees possession and the PC will consider the works, they are responsible for the fence. Are there any minutes available and could the Committee explain what their view of the agreement is.</p> <p><b>b) Clerks Report</b></p> <p><b>Smart Water</b></p> <p>The presentation will be at the next meeting on the 8<sup>th</sup> June</p> <p><b>Cleeton Vicarage</b></p> <p>The clerk has spoken to Andy Keyland, and he also thinks the road should go as far as the stone pillars on the entrance to the vicarage. The road has been cut away, AK has emailed Gemma Lawley in Legal Services SC for advice but as yet received no more information than I have, Planning Enforcement say that no Development has taken place but that doesn't look to be the case. I have sent AK a photo from Goggle Maps in 2009 that shows the road going around to the vicarage, if anyone has any historic photos please let me have a copy, so I can forward them on to him.</p> <p><b>Henley Road Signs</b></p> <p>NN from SC explained to me that the proposed that were presented at the site meeting in October were concept proposals to get a scheme put forward. In order to fully advertise the proposed speed limits the drawing have to be accurate as these will form the basis of the legal order to make the limit enforceable.</p> <p>Going forward the drawings need to be in scale which these were not, when these drawings are completed, they can then advertise the proposed speed limit with the Parish Council and the public will be allowed to comment on the proposals. If no objections are received they would be in a position to move forward with the proposals.</p> <p><b>Squirrel Lane Signage</b></p> <p>JRS has received an email from NN saying that this is with the contractor who will be implementing the work – Keir not SC and apologies for the length of time this is taking. RRS has since emailed again for a date and suggested he would contact the contractors for an update although he thinks residents shouldn't be chasing SC contractors.</p>	
<b>2022/27</b>	<p><b>Items for the Next Agenda – 8<sup>th</sup> June at 7pm.</b></p> <p>a) Notice board at Lower Ledwyche</p> <p>If anyone has any further items to add to the agenda, could they notify the clerk at least a week before the meeting.</p>	
<b>2022/28</b>	<b>Close of Meeting: 21.35 pm</b>	