

BITTERLEY PARISH COUNCIL

Councillors, Clee Division Unitary Councillor, The Public, The Press

Members are summoned to attend the Ordinary Meeting of Bitterley Parish Council, at 7pm 16th June 2025, at Bitterley Village Hall, for the transaction of business as set out in the agenda.

Members of the public are welcome to join the meeting but can only speak if invited to do so on matters on this agenda during the Public Participation Session.

Yours sincerely

Heather Coonick (Clerk/Responsible Finance Officer)

9th June 2025

AGENDA

2025/389 Apologies

To receive and accept apologies and reasons for absence from members.

2025/390 Declarations of Interest

Members are reminded that they must not participate in the discussion or voting on any matter in which they have a disclosable Interest and should leave the meeting prior to the commencement of the debate.

- i. To declare any Disclosable Pecuniary Interests.
- ii. To declare any Non-Pecuniary Interests.

2025/391 Public Participation (maximum 15 minutes) Members of the public are invited to speak by the Chair in respect of items on the agenda.

2025/392 To Approve the Minutes of the Extraordinary Meeting and Annual Parish Meeting on the 12th May 2025 and the Annual Parish Council Meeting on the 19th May 2025

2025/393 Consider Candidates for Co-option to the Vacant Seats

2025/394 Shropshire Councillor Report – Cllr Shackerley-Bennett

2025/395 Clerks Report

2025/396 Ledwyche Liaison Group

- i. Update and Actions on the Community Benefit Fund

2025/397 Audit and Annual Governance and Accountability Return

- ii. Review the Annual Report
- iii. Review the Internal Auditors Report and Recommendations
- iv. Review and Sign the Annual Governance Statement
- v. Review and Sign the Annual Accounting Statement
- vi. Authorise and Sign the Certificate of Exemption
- vii. Agree the Dates for the Notice of Public Rights

2025/398 Financial Matters:

- i. Review the Finance Report
- ii. Approve Payments:

BITTERLEY PARISH COUNCIL

Payee	Inv No	Amount
Shropshire Council (Electricity for Streetlights)	7325386	133.96
H Coonick (Clerk reimbursement for stationery & stamps)		44.52
H Coonick & HMRC (Clerks salary)		1013.12
H Coonick (Clerk travel)		34.65
RLT Auditing (Internal audit for 24-25)	11-2425	150.00

iii. Agree the Internal Auditor for 2025-2026

2025/399 Volunteer Groups:

- i. Highways Group Update
- ii. Footpath Group Update

2025/400 Finalise Membership of the Personnel and Highways Committees

2025/401 Consider a Response to Letter from Shropshire Council re: A New Approach to Partnership with Town and Parish Councils

2025/402 Discuss Benefits of Affiliation to Shropshire Association of Local Councils

2025/403 Consider Training on the Use of Defibrillators

2025/404 Consider New Tasks for the Environmental Maintenance Contractor

2025/405 Consider a Motion to Put to SALC to Request that John Campion (Police and Crime Commissioner) Attends a Future SALC South Shropshire Area Committee to Discuss the Crime Solution Rate in South Shropshire.

2025/406 Consider a Photography Competition for Photographs for the new website.

2025/407 Consider Expenditure of the CIL Neighbourhood Fund and Reserved Funds

2025/408 Councillors Reports

2025/409 Action List

2025/410 Items for the next Agenda

Ordinary Parish Council Meeting: 7.00pm Monday 21st July 2025 at Bitterley Village Hall