

## MINUTES OF BITTERLEY PARISH COUNCIL MEETING HELD ON

**WEDNESDAY 10<sup>th</sup> MAY 2023**

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**PRESENT:**, Mr. R. Osborne (Chair), Mr. J. Reardon-Smith, Mr P Martin, Mr. G. Dolphin, Mr. J Gatehouse and Mr R. Watkins, Mr D. Rogers, Mr T. Millard

**ALSO IN ATTENDANCE:**

Mr R. Huffer (Shropshire Councillor) and Sue Jones (Clerk)

**The Meeting commenced at 7.00pm**

[illegible]



	<b>b) Planning Committee Report</b> <b>Community Benefit funding</b> SALC Draft Document response JRS proposed and DR 2 <sup>nd</sup> all agreed	<u><b>JRS/Clerk</b></u>
<b>2023/27</b>	<b>Annual Review of Council Procedures and Committees</b> a) To review Councillor roles and make appointments to committees Planning Committee – AH, KW, JRS, JG, TM Personnel Committee – AH, TM, RO Tree Warden – DR, AH Highways – GD, JG, RW b) To appoint councillor representatives to outside bodies: SALC, AH South Shropshire Area Meeting, AH Village Hall Committee RO c) To set dates for Parish Council meetings for the forthcoming year. 14 <sup>th</sup> June, 12 <sup>th</sup> July, 13 <sup>th</sup> Sept, 11 <sup>th</sup> Oct, 8 <sup>th</sup> Nov, 10 <sup>th</sup> Jan, 14 <sup>th</sup> Feb, 13 <sup>th</sup> March, 10 <sup>th</sup> April, 8 <sup>th</sup> May d) Reviewed standing orders, Financial Regulations, and risk assessments, agreed subject to the removal of gender specific references.	<u><b>Clerk</b></u>
<b>2023/28</b>	<b>Roads</b> <b>Bitterley Bridge – Update</b> The clerk has spoken with the Bridges and Structures Officer who says that unfortunately they do not have a timescale for this work to be done. It takes 3 months for a highway closure to be scheduled. I have asked if I can be copied into any emails so I can keep you updated. Please let know if the barriers do not look like they are doing their job as contractors are supposed to be doing weekly checks and I will report to the Officer. Clerk to find out when are they going to recover the masonry as it will blocked the stream if there is downfall of rain. <b>Ford Potholes.</b> This needs to be risk assessed as there is going to be an accident or very bad damage to vehicles, cars are no longer using the road as it's so unsafe. <b>Cleeton St Mary – Gritting schedule</b> – Councillor Dolphin as given the clerk a report in the number of incidents there have been due to poor weather condition and lack of gritting.	<u><b>Clerk</b></u>  <u><b>Clerk to report</b></u>  <u><b>Clerk to report</b></u>
<b>2023/29</b>	<b>PC1- 23 Infrastructure Levy Consultation - 19<sup>th</sup> May deadline</b> The response to the consultation had previously be circulated to Councillors for comment. After a discussion it was proposed by Councillor Martin to change the wording for: <b>Question 31:</b> To what extent do you agree that local authorities should charge a highly discounted/zero-rated Infrastructure Levy rate on high percentage/100% affordable housing schemes? [Strongly Agree/ <b>Agree</b> /Neutral/Disagree/Strongly Disagree/Unsure] Local authorities should be able to discount fully individual single build affordable housing built in local/rural areas. Seconded by Councillor Watkins, after a vote 5 to 3 agreed the proposal. Councillor Reardon-Smith to amend the response.	<u><b>Clerk to submit</b></u>
<b>2023/30</b>	<b>Shropshire Local Cycling and Walking Infrastructure Plan – Ludlow</b> There are Information events to discuss the consultation which closes <b>16<sup>th</sup> June.</b> <b>Thursday 11 May</b> - 9.30am to 12noon: Ludlow roadshow, Entertainment Square <b>Thursday 18 May and Thursday 25 May</b> Online webinars on Facebook (6pm) Councillors to attend sessions and make individual comments.	<b>Councillors</b>
<b>2023/31</b>	<b>Financial Matters</b>	

	<b>a) Payments since last meeting</b> None <b>b) Accounts for payment:</b> Chq 785 D Foster May 23 £40.00 Chq 786 Zurich Municipal £403.78 Chq 787 Shropshire Council – electricity £217.36	
<b>2023/32</b>	<b>Expenditure Projects</b> To discuss and agree which projects are going to be investigated further. It was Proposed by Councillors Osborne to get quotes for: Bedlam – Refurbishment of the Phone Box Notice Boards - Get costs for replacing/refurbing notice boards Streetlighting – RO report for next meeting Seconded by Councillor Reardon-Smith – All agreed	<u>JRS</u> <u>JRS</u> <u>RO</u>
<b>2023/33</b>	<b>Councillor Reports</b> <b>Smartwater – TM</b> The Smartwater distribution plan had previously been sent to Councillors, was discussed and agreed. Clerk to order the address labels. Dates for distribution to be confirmed. <b>Street Lighting – RO</b> Councillor Osborne has received information from Shrophire Council about the current costings and will produce a report for the next meeting with proposals. It was noted that residents in Bedlam were happy for the streetlight by the phone box to remain, but felt the light outside the village old reading room/chapel is not needed.	<u>Clerk</u> <u>TM</u>  <u>RO</u>
<b>2023/34</b>	<b>Items for the next Agenda 14<sup>th</sup> June 2023</b> Biodiversity duties AH Grant Application and Application Form RO Street Lighting – RO AGAR 22-23 -Clerk	
<b>2023/35</b>	<b>Meeting Closed 9.35 pm</b>	