

MINUTES OF BITTERLEY PARISH COUNCIL MEETING HELD ON

WEDNESDAY 9th NOVEMBER 2022

Clerk; Sue Jones Email ; Bitterleypc@gmail.com

Tel ; 01584 890375

Website ; Bitterley.org.uk

PRESENT: Mrs. A. Holman, (Chair), Mrs. K. Wheeler (Vice Chairman), Mr. R. Osborne, Mr T. Millard, Mr. C. Chillingworth, Mr. J. Reardon-Smith, Mr. G. Dolphin, Mr R, Watkins, Mr P Martin and Mr J. Gatehouse

ALSO IN ATTENDANCE:

Mr R. Huffer (Shropshire Councillor)

The Meeting commenced at 7.00pm

	<u>ITEM</u>	<u>ACTION</u>
2022/73	Apologies: None	
2022/74	Public participation None	
2022/75	Shropshire Councillor Report There have been concerns about the amount of parking that will be lost when the old maternity unit is sold on the Ludlow Hospital site. The financial pressures of Shropshire council will hit the local area.	
2022/76	Declarations of Interest None	
2022/77	Approval of Minutes To confirm the minutes of the meeting held on the 12 th October 2022. Signed by the Chairman.	
2022/78	Clerks Report Defibrillator Training Will take place on the 21 st November at Bitterley Village Hall at 7.00 pm Smartwater I am still trying to sort this out but I have been told by the "We don't Buy Crime" team that they have a document, which I hope they are able to find which states that the electoral role can be used by the Parish Council and Police for policing and crime prevention purposes. Shropshire Council are saying that the advice that has been given about the use of the Electoral role for Smartwater and is as follows:- We can only produce labels addressed to the Occupier. You as the clerk are requesting this, so it's you that is signing the declaration. It is for the parish council to seek their own legal advice as to the use of these labels and if they meet the criteria of the declaration that you are signing. Clerk to Chase the Smartwater team. Councillor Training 2 members booked on the Fundamentals for Councillors training on the 24 th November, is there anyone else who wishes to attend please let the clerk know. SALC AGM 11/01/22 at 6.00pm No one wishes to attend to represent the PC. Street Lighting	

	<p>Unfortunately there is no scheme that Shropshire Council run that the PC can join – but I have been advised that there may be funding available via Salix which provides funding for public sector – it appears the Salix scheme has ended but they have another scheme called PSDS which may be available – all the info is on their website Salix.co.uk</p> <p>With regard to changing to LED SC can offer technical advice on the recommended lanterns if that is any help.</p> <p>AONB</p> <p>The membership of the Shropshire Hills AONB Partnership is reviewed every two years and the next review will take place in September 2023. There are limited seats on the partnership, so not every council can have a representative. However, any councillor can apply. If there is a particular councillor who would like to be considered, it was advised for them to contact the team manager, Phil Holden (phil.holden@shropshire.gov.uk), to express an interest. Chris Chillingworth or Katharine Wheeler to consider around June time.</p>	
2022/79	<p>Planning Applications</p> <p>Planning</p> <p>22/04342/FUL - 24 Bitterley Cottages, Bitterley, Proposed erection of two storey side extension to include one dormer window on the front elevation & one roof light to the rear Planning Officer has responded to submission: Right of Access – I can understand the PC's concerns with regards to the existing right of access for the neighbouring properties. In the original submission this right of access and the extent of the applicant's land ownership were not shown on the location/block plan. I have since gone back to the applicant and he has submitted a revised location plan showing both the right of access and the land ownership. In addition, the applicant has confirmed that he has sole ownership of the red edged application site, and that the '<i>. . . other dwellings in the row do have a right to access their properties over the land; although there is no definitive path or route as such and there is no clarification from the deeds of the route, it simply states 'over the land'. I can confirm this right to access won't be prevented with the proposed extension.</i>'</p> <p>Unfortunately, right of access is not a planning matter and is purely a civil matter. The applicant has given his reassurance that the proposed development will not obstruct this right of access. If this is not the case once the extension is built, it will have to be taken up with solicitors.</p> <p>Issue of Drainage – this is only an householder application for an extension and as such drainage does not have to be included, there is the assumption that any further drainage needed for the proposal, in this case a downstairs toilet, would be connecting to an existing drainage system. If the proposal was for a detached outbuilding that required drainage, then they would need to show the drainage system.</p> <p>External Materials – the external materials have been shown on the application form, and it is proposed for the brickwork to match the existing cottage. However, I have been in contact with the applicant and requested that the larch cladding is omitted from the design and that more of the design from the existing property is reflected in the extensions e.g. quoins, blue brick around windows, etc.</p> <p>It was agreed to write to the residents to let them know it's a civil matter, and not a planning issue.</p> <p>b) 22/04716/PMBPA - Proposed Barn Conversion NW Of Knowbury Hall Not in Bitterley Parish, CC is going to make a comment</p> <p>c) Planning Committee Report Lezley Picton – Letter to ask when this is going to happen to get Parishes together and when the policy's will be done.</p> <p>d) Community Benefit</p>	

	1.Proposal from Working Party AH Proposed the PC accepts the offer by Locogen as recommended by the working party. 2 nd RO. All agreed.	
2022/80	Village Hall Status Tony Millard is still chasing solicitor.	
2022/81	Roads Bitterley Church Road Closure – Highway resurfacing A Letter has been received from the Laura Howells, Communication and Engagement Officer, for Shropshire Highways advising the Parish Council that Bitterley Church Road, has been identified via a combination of local engineering judgment and asset management data as needing essential maintenance. The scheme will involve resurfacing work, which is the placement of a new asphalt layer which is applied by a paving machine and then rolled to achieve a smooth, strong surface. A road closure will be required to ensure the safety of road users and those carrying out the work. The work is likely to take place between April and August 2023 during the warmer months. SC would like to know of any concerns, queries or any local issues or events that they will need to take into consideration when planning this resurfacing work. No Problems could be identified. Highway Maintenance Works to be scheduled Councillors to email the clerk with their suggestions for work, the clerk can then as Andrew Clayton for a quote for the works. JG offered to meet with AC if needed.	
2022/82	CiL Project Ideas Street Lights Changing the lamps to LED – 3 at Bedlam £25 current lamps, £8 LED. AP Find the £375 quote from last year and what we are paying for Footpaths – At Belam are not signposted. Mirror on the Bottom of Bedlam turn. Notice Boards – Gradual replacement	
2022/83	Councillor Reports Cleeton Vicarage The group of Councillors that visited the site recommend the following: a) Inform the planning officer that a retaining wall over 1m has been built along a maintained road and footpath – Attach photo b) Point out to Shropshire Council that the wall is not safe as it is potentially dangerous if it falls on a passer-by, as its by a footpath, health and safety issue, also not built on their own land. There is no support, and the wall is over 1M. Attach photo Because its not been finished now a hole. c) The wall should be inspected by the Shropshire council surveyors to ensure it is safe whilst further action is taken- no one knows what health and safety issues this wall poses to the general public using the footpath or road. Bearing in mind the end next to the Alms houses is not finished, there is a leaking drain and a large hole next to the end of the wall. d) KW has spoken to the landowners, they have been made aware sometime ago about the wall being built but they have not pursued it. e) Highways - What are the other rights of way that would be preserved? Clarification of where the boundaries are going to be as there is a public footpath there. Attached the photo f) The main outcomes should be the footpath is maintained, the turning sufficient, and the highway made safe. g) Reminder that if the extension is too large should be liable for CiL	
2022/84	Financial Matters a) Payments since last meeting: None	

	<p>b) Accounts for payment:</p> <table> <tr> <td>Chq 763</td><td>D Forster – November</td><td>£40.00</td></tr> <tr> <td>Chq 764</td><td>S Jones – (Poppy Wreath & Defib Pack)</td><td>£35.37</td></tr> <tr> <td>Chq 765</td><td>C Chillingworth – Printer Cartridge</td><td>£19.99</td></tr> <tr> <td>Chq 766</td><td>C Chillingworth – Printer Cartridge</td><td>£23.00</td></tr> </table> <p>c) Bank Reconciliation</p> <p>Account Balance £24,245.85</p> <p>d) Reserve Balances To discuss the level of reserves held. Idea's were discussed for the use of reserves but it was agreed to for AH, and TM to meet with the clerk to discuss a draft budget for discussion</p>	Chq 763	D Forster – November	£40.00	Chq 764	S Jones – (Poppy Wreath & Defib Pack)	£35.37	Chq 765	C Chillingworth – Printer Cartridge	£19.99	Chq 766	C Chillingworth – Printer Cartridge	£23.00	
Chq 763	D Forster – November	£40.00												
Chq 764	S Jones – (Poppy Wreath & Defib Pack)	£35.37												
Chq 765	C Chillingworth – Printer Cartridge	£19.99												
Chq 766	C Chillingworth – Printer Cartridge	£23.00												
2022/85	DLUHC Committee Funding Inquiry RO proposed no response 2 nd KW all agreed													
2022/86	<p>Items for the next Agenda 11/01/23</p> <p>Streetlights – Do we want them? Residents to be canvased: responses to BitterleyPC email</p> <p>Footpaths</p> <p>Noticeboards – Bedlam, Snitton, Middleton, Cleeton.</p>													
2022/87	<p>It was proposed by AH, seconded by RO, all agreed and resolved: That in accordance with the provisions of Schedule 12A of the Local Government Act 1972, the public and press be excluded for the remainder of the meeting for the following items of business on the grounds they involve the likely disclosure of exempt information as defined in the Act.</p> <p>Proposed Letter to Shropshire Council 1st AH 2nd DR</p>													
2022/88	Meeting Closed 9.30 pm													