

# MINUTES OF THE BITTERLEY PARISH COUNCIL MEETING HELD ON

WEDNESDAY 9<sup>th</sup> June 2021

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**PRESENT**: Richard Osborne(Chairman), Mr. C. Chillingworth, Mr T. Millard (Vice Chairman), Mr D. Rogers, Mrs K Wheeler, Mr J. Gatehouse, Mr. P Martin and Mr R. Watkins and Alison Holman

**ALSO IN ATTENDANCE**: Sue Jones (Clerk) and Mr J. Reardon-smith

**The Meeting commenced at 7.30pm**

	<b><u>ITEM</u></b>	<b><u>ACTION</u></b>
2021/1	<b>Apologies:</b>	
2021/2	<b>Public Participation</b>	
2021/3	<b>Declarations of Interest:</b>	
2021/4	<b>Minutes of the Parish Council Meeting held on 10<sup>th</sup> March 2021</b> <b>6.1 To confirm the Minutes of the Council Meeting held 10<sup>th</sup> March</b> minutes were <b>APPROVED</b> , and it was <b><u>RESOLVED</u></b> that the minutes be signed and <b><u>ADOPTED</u></b> as a true record. <b>Minutes signed by Chairman.</b>	
2021/5	<b>Clerks Report</b>	
2021/6	<b>Co-option of Councillors</b>	
2021/7	<b>Annual Review of Council Procedures</b>	
2021/8	<b>Financial Matters</b> a) <b>Payments made since last meeting</b> None b) <b>Accounts for Payment</b> Chq No 710 D Forster (April) £40.00 Chq No 711 C Chillingworth (Ink Cartridge) £17.50 Chq No 712 D Forster (May and June) £80.00 Chq No 713 S Jones (Salary April – June) £419.82 Chq No 714 S Jones (HMRC April – June) £104.80 c) <b>Financial Summary</b> Balance of £24,382.56, this includes £7,413 Precept, CiL £2,585.24 and Vat Refund £2,962.57 d) <b>Grant and Donation Policy</b>	
2021/9	<b>Defibrillator Guardians</b>	
2021/10	<b>Roads</b>	

2021/11	<p><b>Planning Items:</b></p> <p><b>11.1 Planning application decisions already made</b></p> <p><b>11.1.1</b> None</p> <p><b>11.2 Planning applications for consideration</b></p> <p><b>11.2.1</b> 21/02218/LBC - The Meeson – As this application was only received yesterday the planning Committee will look at the application and feedback.</p> <p><b>11.3 Planning decisions Made:</b></p> <p><b>11.3.1</b> None</p>	
2021/12	<p><b>12. Reports:</b></p> <p><b>12.1 Bitterley Village Hall Report</b> The Committee are looking to purchase new tables and chairs and to do work on the carpark.</p> <p><b>12.2 Chairmans Report</b> The Chairman attended Chairman Training via SALC and found it extremely useful to focus the work of the Parish Council and encouraged other Councillor's to attend training when giving the opportunity.</p> <p><b>12.3 Clerks Report:</b> The problems that clerks are having with the reporting of issues now has the backing of SALC and has been discussed several times at recent Clerks Networking meetings. SALC has arranged a meeting on the 3<sup>rd</sup> June when SC are going to be hopefully showing a presentation that explains the system. There is also going to be the opportunity for clerks to give examples of the issues they are experiences and hopefully some resolutions to these issues. I will hopefully be able to provide you with a more positive report.</p> <p>There is no update on the Middleton traffic lights to date. I have left a message about the FOI request but I have had not reply but I believe she has been on leave for a few weeks.</p> <p>The Bedlam defibrillator has now been completed as there was a problem with the ground level making the door difficult/impossible to open. We now need 5 people to become guardians of them so regular checks can be completed on them. This will be on the next agenda. I am in the process of putting a procedure together to cover this. I have included the defibs on the Insurance policy as Zurich have agreed to add them with no extra cost.</p> <p>I included a notice in WOTC with regards to the 2 vacant seats and put a notice on the Cleeton noticeboard, but I have had no inquires.</p> <p>Notice boards – I have found a couple of suppliers for a notice board but will get more to bring to a further meeting.</p>	

	<p>I will cancel the Zoom subscription as no longer required.</p> <p><b>12.4</b> KW informed us that SWS are going ahead with their broadband installation in the village.</p>	
<b>2021/13</b>	<b>Close of Meeting: 21.20 pm</b>	