

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree to headed “Year ending 31 March 20xx” in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a r basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative figures.

Name of smaller authority: **Bitterley Parish Council**

County area (local councils and parish meetings only): **Shropshire**

Financial year ending 31 March 2025

Prepared by (Name and Role): **H Coonick (Clerk/RFO)**

Date: **17/04/2025**

		£	£
Balance per bank statements as at 31/3/25:			
	Current	2,645.94	
	Savings	10,892.97	
			13,538.91
Petty cash float (if applicable)		-	-
Less: any unpresented cheques as at 31/3/25 (enter these as negative numbers)			
	Ch 855	(40.00)	
	Ch 862	(40.00)	
	Ch 863	(140.00)	
	item 4		
[add more lines if necessary]	item 5		
	item 6		
	item 7		
	item 8		
			(220.00)
Add: any un-banked cash as at 31/3/25			
Net balances as at 31/3/25 (Box 8)			£13,318.91